

Letter of Clarification Regarding Fire Insurance Terms

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Insurance Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to request clarification regarding certain terms and conditions of my fire insurance policy, policy number [Policy Number], issued on [Issue Date].

Specifically, I seek clarification on the following points:

- [Clarification Point 1]
- [Clarification Point 2]
- [Clarification Point 3]

Understanding these elements is crucial for my records and future reference. I would appreciate it if you could provide a detailed explanation at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]