

Request for Aviation Insurance Certificate

Date: [Insert Date]

[Your Name]

[Your Title]

[Flight School Name]

[Flight School Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Company Contact Name],

I hope this message finds you well. I am writing to request an aviation insurance certificate for our flight school, [Flight School Name]. We are seeking coverage for our training operations, including aircraft liability and hull insurance.

Details of our operations are as follows:

- Flight School Name: [Flight School Name]
- Physical Address: [Flight School Address]
- Aircraft Type: [List of Aircraft Types]
- Number of Aircraft: [Number]
- Annual Flight Hours: [Estimate]

Please let us know if you require any additional information to process this request. We appreciate your attention to this matter and look forward to your prompt response.

Thank you for your support.

Sincerely,

[Your Name]

[Your Title]

[Flight School Name]