

# Aviation Insurance Certificate Request for Cargo Transportation

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Agent's Name],

I hope this message finds you well. I am writing to request an aviation insurance certificate for our upcoming cargo transportation scheduled for [Insert Dates] from [Insert Departure Location] to [Insert Destination Location].

The details of the cargo are as follows:

- Description of Cargo: [Insert Description]
- Weight: [Insert Weight]
- Value: [Insert Value]
- Flight Number: [Insert Flight Number]

Please let us know if you require any additional information to process this request. We appreciate your prompt attention to this matter and look forward to receiving the certificate at your earliest convenience.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]