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Hiring Manager
ABC Tech Solutions
456 Innovation Drive
San Francisco, CA 94105

Dear Hiring Manager,

I am writing to submit my application for the IT Specialist position at ABC Tech Solutions, as advertised on your careers page. With a strong background in IT support and network management, I believe I would be a valuable addition to your team.

Attached to this letter is my portfolio, which includes details of my past projects, certifications, and results-driven approaches that have significantly improved IT systems in my previous roles. I am particularly proud of my work on a recent cloud migration project, which led to a 30% increase in system efficiency.

I am excited about the opportunity to bring my unique skills to ABC Tech Solutions and contribute to your ongoing success. Thank you for considering my application. I look forward to the possibility of discussing how I can contribute to your team.

Sincerely,
John Doe