

Job Application for Internship Position

[Your Name]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip]

Dear [Recipient's Name],

I am writing to express my interest in the [specific internship position] at [Company's Name] as advertised on [where you found the job listing]. I am currently pursuing a [Your Degree] at [Your University], and I believe my skills and passion align perfectly with the goals of your team.

Attached to this email is my portfolio, showcasing my relevant projects and experiences that demonstrate my capabilities in [specific skills or areas relevant to the internship]. I am eager to contribute to [Company's Name] and learn from your distinguished team.

Thank you for considering my application. I look forward to the possibility of discussing my application further. Please feel free to contact me at your convenience.

Sincerely,

[Your Name]