

Inquiry Regarding Annuity Payment Changes

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about recent changes to my annuity payments associated with my account number [Your Account Number].

It has come to my attention that there have been adjustments made, and I would appreciate any clarification regarding the reasons for these changes, as well as the impact they may have on my future payments.

If possible, I would like to request a detailed explanation of the calculation method used for determining the payment amounts, along with any supporting documentation that can provide more insight into this matter.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Signature if sending a hard copy]