

Insurance Premium Refund Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Insurance Company Customer Service/Specific Contact Name],

I hope this letter finds you well. I am writing to request a refund of my insurance premiums for the policy #[Policy Number], which has been inactive due to unclaimed benefits.

Despite my previous attempts to claim these benefits, I have been unable to do so, leading to the accumulation of premiums that are now due for refund. As I believe this to be a straightforward issue, I would appreciate your assistance in facilitating the refund process.

Attached to this letter, you will find all necessary documents supporting my request, including copies of the policy and previous correspondence related to my claims.

Please let me know if you require any further information or documentation. I look forward to your prompt response regarding the status of my refund.

Thank you for your attention to this matter.

Sincerely,

[Your Name]