

# Claim Notification for Marine Insurance Policy

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, ZIP Code]

Dear Claims Department,

I am writing to formally notify you of a claim under my marine insurance policy, policy number [Insert Policy Number], for an incident that occurred on [Insert Date of Incident].

Details of the incident are as follows:

- **Vessel Name:** [Insert Vessel Name]
- **Voyage Details:** [Insert Voyage Information]
- **Description of Loss/Damage:** [Insert Description]
- **Estimated Value of Loss:** [Insert Amount]

Attached are the relevant documents supporting my claim, including:

- Copy of the marine insurance policy
- Incident report
- Photographs of the damage
- Any other supporting documents

Please acknowledge receipt of this claim and advise on the next steps in the claims process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]