

Marine Insurance Loss Assessment Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster/Agent Name],

I am writing to formally request a loss assessment regarding a marine insurance claim associated with [briefly describe the incident, e.g., "cargo damage during transit"]. The details of the policy are as follows:

- Policy Number: [Insert Policy Number]
- Insured Item: [Description of the item or cargo]
- Date of Incident: [Insert Date of Incident]
- Location of Incident: [Insert Location]

Attached to this letter, you will find the necessary documentation including the incident report, photographs, and any other relevant materials that illustrate the extent of the loss. I would appreciate it if you could initiate the loss assessment process at your earliest convenience.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information or documentation.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]