

Marine Insurance Claim Settlement Request

To: [Insurance Company Name]

From: [Your Name]

Date: [Insert Date]

Policy Number: [Your Policy Number]

Claim Number: [Claim Number]

Dear [Insurance Adjuster's Name],

I am writing to formally request the settlement of my marine insurance claim concerning the incident that occurred on [Date of Incident]. The details of the incident are as follows:

- **Vessel Name:** [Vessel Name]
- **Type of Cargo:** [Cargo Type]
- **Voyage Details:** [Voyage Information]
- **Description of Loss/Damage:** [Details of Loss/Damage]

The incident has caused [describe the financial impact or loss you have faced]. Attached are the relevant supporting documents including:

- [List of Documents such as Bills, Photos, Survey Reports, etc.]

I kindly request that the assessment of my claim be expedited, and I look forward to your prompt response regarding the settlement. Should you need any additional information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Contact Number]