

# Marine Insurance Claim Documentation Request

Date: [Insert Date]

To:

[Insurance Company Name]

[Insurance Company Address]

[City, State, ZIP Code]

Dear [Insurance Adjuster's Name],

Subject: Request for Documentation - Marine Insurance Claim [Claim Number]

I am writing to formally request the necessary documentation required to process my marine insurance claim, which was filed on [Insert Date of Claim] under policy number [Insert Policy Number].

The following documents are required for a comprehensive review of my claim:

- Copy of the original policy
- Bill of lading
- Invoice related to the shipment
- Surveyor's report
- Photographic evidence of the damaged cargo
- Any other relevant documentation

Please send the requested documents to my address as listed below:

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

Thank you for your prompt attention to this matter. I look forward to your speedy response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Position (if applicable)]