

Application for Government Subsidy Approval

Date: [Insert Date]

[Recipient Name]

[Title]

[Department Name]

[Government Agency Name]

[Agency Address]

Dear [Recipient Name],

I am writing to formally apply for government subsidy approval for [insert purpose of subsidy, e.g., "the development of a community agriculture project"]. Our organization, [Your Organization's Name], is committed to [briefly describe your organization's mission or goal related to the subsidy].

We believe that this subsidy will significantly enhance our efforts in [describe how the subsidy will be used and its benefits]. We have outlined a detailed proposal attached with this letter for your review, which includes our project objectives, budget, and expected outcomes.

Thank you for considering our application. We look forward to your positive response and hope to work together to achieve our common goals.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]