

# Renters Insurance Cancellation Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Company Name],

I am writing to formally notify you of my intent to cancel my renters insurance policy, Policy Number [Insert Policy Number], effective [Insert Effective Cancellation Date].

Please send any final documentation and any applicable refund to my address listed above.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]