

Travel Insurance Refund Request for Trip Interruption

To: [Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Date: [Insert Date]

Policy Number: [Insert Policy Number]

Claim Number: [Insert Claim Number]

Dear [Claims Department/Specific Person's Name],

I hope this message finds you well. I am writing to formally request a refund for my travel insurance policy due to an unexpected trip interruption.

My scheduled trip was planned from [Start Date] to [End Date], but due to [reason for trip interruption, e.g., a medical emergency, natural disaster, etc.], I was forced to interrupt my travel plans.

As per the terms and conditions of my policy, I believe I am entitled to a refund for the unused portion of my trip. Attached to this letter are copies of the relevant documentation including:

- The original travel itinerary
- Proof of the trip interruption
- Any relevant receipts or invoices

Thank you for your prompt attention to this matter. I look forward to your response and the resolution of my refund request.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]