

Property Insurance Claim Inquiry

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Claims Department]

[Insurance Company Address]

[City, State, ZIP Code]

Subject: Inquiry Regarding Property Insurance Claim for Fire Damage

Dear [Claims Adjuster/Insurance Company Name],

I am writing to inquire about the status of my property insurance claim, reference number [Claim Number], which I filed on [Date of Claim]. The claim pertains to fire damage that occurred on [Date of Fire], affecting my property located at [Property Address].

As of today, I have not received any updates regarding the assessment and processing of my claim. I would greatly appreciate it if you could provide me with information on the current status and any further documentation you may need from my side to expedite this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]