

Letter of Appeal for Interim Job Position

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal for the interim job position of [Job Title] that was recently posted within [Department/Team Name]. I believe my skills and experience make me a strong candidate for this opportunity.

Throughout my time at [Company's Name], I have demonstrated my commitment to excellence in my role as [Your Current Job Title]. With [mention any relevant experience or accomplishments], I feel confident in my ability to transition into this interim position effectively.

If given the opportunity, I am eager to bring my passion for [specific skills or responsibilities relevant to the job] to the team. I truly believe that my background aligns well with the goals of the interim position and I would appreciate the chance to discuss my application further.

Thank you for considering my appeal. I look forward to your positive response.

Sincerely,

[Your Name]