

Community Festival Sponsorship Request

Date: [Insert Date]

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip Code]

[Sponsor's Name]
[Sponsor's Title]
[Sponsor's Company]
[Sponsor's Address]
[City, State, Zip Code]

Dear [Sponsor's Name],

I hope this letter finds you well. We are excited to announce the upcoming [Name of Community Festival], taking place on [Date] at [Location]. This event aims to bring our community together while showcasing local talent, businesses, and culture.

To make this festival a success, we are seeking sponsorship from esteemed companies like [Sponsor's Company]. Your contribution will help us cover event costs, including logistics, entertainment, and community activities. In return, we offer various promotional opportunities to highlight your support, including:

- Your company name/logo on event materials and social media platforms.
- Recognition during the festival announcements.
- A booth space at the event to showcase your products/services.

We would be grateful for your support, which would not only enhance the festival experience but also reinforce your commitment to our community. I would love to discuss this partnership further at your convenience.

Thank you for considering this opportunity. I look forward to the possibility of collaborating with [Sponsor's Company] to make the [Name of Community Festival] a memorable event for everyone.

Sincerely,

[Your Name]
[Your Title]
[Your Organization]

[Your Phone Number]
[Your Email Address]