

Partnership Request for Friendship Day Celebration

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you in great spirits. As Friendship Day approaches on [Insert Date], we at [Your Organization's Name] are excited to celebrate the essence of friendship and community.

We believe that by fostering strong partnerships, we can create a more vibrant and inclusive celebration for everyone involved. This is why we are reaching out to [Recipient's Organization's Name] to propose a partnership for our upcoming Friendship Day Celebration.

The event will take place on [Insert Event Date] at [Insert Location], and will feature various activities, workshops, and opportunities for the community to bond over shared experiences and values.

We would love to collaborate with your organization to enhance the festivities and ensure a memorable experience for all participants. Your involvement could include [briefly describe potential roles, e.g., co-hosting, sponsorship, providing resources].

We believe that your organization aligns perfectly with our vision of unity and celebration, and together, we can make this event a great success.

We would be delighted to discuss this proposal further and explore how we can work together. Please feel free to reach me at [Your Phone Number] or [Your Email Address] to arrange a meeting at your convenience.

Thank you for considering this partnership opportunity. We look forward to the possibility of collaborating for a wonderful Friendship Day Celebration!

Warm regards,

[Your Name]

[Your Position]

[Your Organization Name]

[Your Organization Address]

[Your Phone Number]

[Your Email Address]