

Letter of Collaboration

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Subject: Proposal for Collaboration in the Mental Health Festival

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am [Your Title] at [Your Organization]. We are excited to announce our upcoming Mental Health Festival scheduled for [insert date] at [insert location]. This event aims to raise awareness and promote mental well-being within our community.

We would like to explore a collaboration with [Recipient Organization] for sponsorship of this event. Your organization's commitment to [mention related values or missions of the recipient

organization] aligns perfectly with our goals. As a sponsor, [Recipient Organization] will gain valuable exposure to a diverse audience and contribute to an important cause.

We offer various sponsorship levels that can be tailored to meet your organization's needs. Benefits include [mention potential benefits: logo placement, speaking opportunities, booth space, etc.].

We would be delighted to discuss this partnership further and are looking forward to the possibility of working together to make a difference in our community's mental health landscape.

Thank you for considering this opportunity. I will follow up with you next week to see if we can arrange a meeting or call to discuss this in more detail.

Warm regards,

[Your Name]

[Your Title]

[Your Organization]