

Inquiry for New Year Celebration Sponsorship

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

Email: [your.email@example.com]

Phone: [Your Phone Number]

Dear [Sponsor's Name],

I hope this message finds you well. As we approach the New Year, [Your Organization] is excited to plan a celebration that will bring our community together to celebrate new beginnings and create lasting memories.

We would like to inquire about the possibility of your esteemed company sponsoring our New Year Celebration event on [Event Date]. The event is expected to draw approximately [Expected Number of Attendees] attendees and will include activities such as [List Key Activities, e.g., live music, food stalls, fireworks, etc.].

As a sponsor, your company will receive extensive exposure through [List Sponsorship Benefits, e.g., branding opportunities, social media promotion, etc.]. We believe that a partnership with [Your Organization] would be mutually beneficial and a fantastic way to enhance your community engagement.

We would love the opportunity to discuss this potential partnership further. Please let us know a time that works for you, or feel free to reach out at your convenience. Thank you for considering our inquiry, and we look forward to the possibility of working together to make this event a success!

Sincerely,

[Your Name]

[Your Position]

[Your Organization]