

Inquiry Regarding Exact Role Specifications

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the specific role specifications for the [Job Title/Position] that was advertised on [Platform/Website Name].

Could you please provide me with further details about the key responsibilities, required qualifications, and any other pertinent information regarding this role? Understanding this will greatly assist me in determining how my skills and experience align with the position.

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]