

Collaboration Proposal for Public Health Event

Date: [Insert Date]

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Title]
[Recipient Organization]
[Recipient Address]
[City, State, Zip]

Dear [Recipient Name],

I am writing to propose a collaboration between [Your Organization] and [Recipient Organization] for an upcoming public health event scheduled for [Event Date]. Our goal is to [briefly describe the purpose of the event, e.g., raise awareness about health issues, promote healthy lifestyles, etc.].

As experts in the field, we believe our combined efforts can significantly enhance the impact of this initiative. We envision a collaboration that involves [describe potential areas of collaboration, e.g., co-hosting the event, sharing resources, providing educational materials, etc.].

We would love the opportunity to discuss this proposal further and explore how we can work together to make this event a success. Please let me know a convenient time for us to meet or speak on the phone.

Thank you for considering this collaboration. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Title]
[Your Organization]