

Letter of Request for Commercial Support

Date: [Insert Date]

[Your Name]

[Your Title/Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title/Position]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to request your support for our upcoming theatrical performance titled "[Performance Title]." This production will be held on [Performance Dates] at [Venue], and we expect to reach an audience of [Expected Audience Size].

Your support would be invaluable in helping us bring this performance to life and in boosting community interest in the arts. We would like to offer commercial sponsorship opportunities that include [describe sponsorship benefits, e.g., logo placement, promotional materials, etc.].

We believe that a partnership with [Recipient's Organization] would not only enhance our performance but also provide significant exposure for your brand within the community.

We would love the opportunity to discuss this potential partnership further. Please let us know a convenient time for you to connect, or feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for considering our request. We are looking forward to the possibility of collaborating with you to make "[Performance Title]" a memorable experience for everyone.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization]