

Funding Request for International Sports Event

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request funding support for the upcoming [Name of the International Sports Event], scheduled to be held from [Start Date] to [End Date] in [Location]. This prestigious event brings together athletes from around the globe and aims to promote sportsmanship, cultural exchange, and international collaboration.

Our organization, [Your Organization's Name], has been actively involved in [briefly describe your organization's mission and previous achievements]. We believe that supporting this event will not only enhance our community's visibility but also contribute positively to the legacy of sports in our region.

The total budget for the event is estimated at [Total Budget], and we are seeking a contribution of [Requested Amount] to help cover essential costs, including [list specific costs, e.g., facility rental, equipment, transportation, etc.]. Your support will play a crucial role in the success of this event and help us achieve our goals.

We would be honored to acknowledge your support through [explain how you will promote their sponsorship, e.g., banners, press releases, promotional materials]. We would be happy to provide further information or discuss this proposal at your convenience.

Thank you for considering our request. We look forward to the possibility of partnering with you to make [Name of the Event] a remarkable success.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]