

# Partnership Proposal

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[Your City, State, Zip Code]

[Your Email]

[Your Phone Number]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a partnership opportunity for the upcoming [Name of Symposium] scheduled on [Event Date] at [Location]. This symposium aims to bring together leading scholars, practitioners, and enthusiasts to discuss [briefly describe the theme or purpose].

We believe that your organization's involvement would not only enhance the quality of the event but also provide valuable exposure to your brand among industry leaders and participants. We envision a partnership that could include [mention specific partnership benefits like branding, speaking opportunities, etc.].

We would be delighted to discuss this partnership in more detail and explore how we can work together to make this symposium a significant event in our academic community. Please let me know a convenient time for you to meet or have a call.

Thank you for considering this proposal. I look forward to your positive response.

Best regards,

[Your Name]

[Your Position]

[Your Organization]