

# Request for Sponsorship

Date: [Insert Date]

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to seek your support as a sponsor for our upcoming Community Health Fair, which will take place on [Insert Date] at [Insert Location]. This event aims to promote health awareness and provide valuable resources to our community members.

The Community Health Fair will feature health screenings, educational workshops, nutrition demonstrations, and activities for all ages. We expect to attract over [insert number] residents, providing them with essential health information and services.

We would be honored to have [Recipient's Company Name] as a sponsor for this important event. Your support will help us cover costs associated with organizing the fair, including facility rental, materials, and promotional activities. In acknowledgment, we will prominently feature your company's logo on event materials, as well as provide opportunities for your representatives to engage with attendees.

We would greatly appreciate your support in making this event a success. Enclosed is a sponsorship form with various sponsorship levels and associated benefits. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you have any questions or need further information.

Thank you for considering this opportunity to support the health and well-being of our community. We look forward to the possibility of partnering with you for this impactful event.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]