

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

## **Subject: Funding Request for [Public Health Initiative Name]**

Dear [Recipient's Name],

I am writing to request funding for [Public Health Initiative Name], a project aimed at [briefly describe the objective and necessity of the initiative]. This initiative is crucial because [provide specific reasons and potential impact on public health].

We are seeking [amount of funding] to support [briefly outline what the funding will be used for, e.g., resources, staff, research]. Your support will enable us to [explain how the funding will positively impact the initiative and target population].

We believe that [Recipient's Organization] shares our commitment to improving public health and would greatly appreciate your consideration of our funding request. We are eager to collaborate and foster a healthier community together.

Thank you for considering our request. I look forward to the opportunity to discuss this project further. Please feel free to contact me at [your phone number] or [your email address].

Sincerely,

[Your Name]

[Your Position]

[Your Organization]