

Petition for Employment Role Change

Date: [Insert Date]

To: [Insert Manager's Name]

[Insert Company Name]

[Insert Company Address]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally request a change in my current employment role from [Current Position] to [Desired Position]. I believe that this change aligns with both my skills and the goals of our team.

Over the course of my tenure at [Company Name], I have gained valuable experience in [Relevant Skills/Experience]. I am confident that transitioning to [Desired Position] would allow me to leverage my strengths more effectively and contribute to the success of our organization.

I appreciate your consideration of my request and would be happy to discuss this further at your convenience. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Current Position]

[Your Contact Information]