

# Request for Corporate Sponsorship

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Sponsor's Name],

I hope this letter finds you well. I am writing on behalf of [Your Organization], an organization dedicated to [Brief Description of Your Organization and its Mission]. We are planning an upcoming event, [Event Name], scheduled for [Event Date], and we would be honored to partner with [Sponsor Company Name] as a corporate sponsor.

Your commitment to [Value/Interest that Aligns with Sponsor's Company] aligns perfectly with our mission. By becoming a sponsor, [Sponsor Company Name] will receive extensive visibility, community engagement opportunities, and the chance to enhance your brand reputation.

We have various sponsorship levels available, each offering unique benefits, including [List Key Benefits]. We would love to discuss how we can tailor a partnership that meets your marketing goals.

Please find attached our sponsorship proposal for your review. I would appreciate the opportunity to discuss further on how we can collaborate to make this event a success. I will follow up with a call next week, but feel free to reach out to me at your convenience.

Thank you for considering this opportunity to make an impact together.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]