

Creditors Notification Regarding Policy Changes

Date: [Insert Date]

From: [Your Company Name]

Address: [Your Company Address]

To: [Creditor's Name]

Address: [Creditor's Address]

Subject: Notification of Policy Changes Affecting Debts

Dear [Creditor's Name],

We are writing to inform you of important changes to our policies that may affect your outstanding debts with us. As of [Effective Date], the following changes will be implemented:

- [Detail of Policy Change 1]
- [Detail of Policy Change 2]
- [Detail of Policy Change 3]

We encourage you to review these changes carefully, as they may impact your payment obligations and terms. For further information, please do not hesitate to reach out to us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]