

Request for Warranty Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request an extension of the warranty for my [Product Name], which is covered under warranty #[Warranty Number] that expired on [Expiration Date].

Due to [reason for requesting extension, e.g., delayed repairs, unforeseen circumstances], I was unable to utilize the warranty within the given timeframe. I have always adhered to the warranty terms and believe that an extension would greatly benefit my situation.

I appreciate your consideration of my request and hope to hear from you soon about the possibility of extending the warranty period.

Thank you for your attention to this matter.

Sincerely,

[Your Name]