

Correction Notice for Credit Report Inaccuracies

Date: [Insert Date]

To: [Credit Bureau Name]

Address: [Credit Bureau Address]

Subject: Request for Correction of Inaccurate Information on Credit Report

Dear [Credit Bureau Name],

I am writing to formally dispute certain inaccuracies in my credit report that I obtained from your bureau. My name is [Your Full Name], and my Social Security Number is [Your SSN]. My report number is [Report Number].

The inaccuracies I am disputing are as follows:

- Inaccuracy 1: [Description of the inaccurate information, e.g., late payment on account number XXXX]
- Inaccuracy 2: [Description of another inaccurate information]

I have attached supporting documents that validate my claim, including [list of documents, e.g., payment receipts, bank statements, etc.]. I request that you investigate these inaccuracies and make the necessary corrections to my credit report.

Thank you for your prompt attention to this matter. Please confirm that you have received this letter and keep me informed about the status of my dispute.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip]

[Your Phone Number]

[Your Email Address]