

Subject: Request for Reactivation of Inactive Account

Dear [Account Manager's Name],

I hope this message finds you well. I am writing to formally request the reactivation of my account associated with the username/email: [Your Username/Email].

Due to [brief explanation of inactivity, e.g., personal reasons, prolonged travel, etc.], my account has become inactive. I would like to resume using the services provided and kindly ask for your assistance in reactivating my account at your earliest convenience.

If there are any necessary steps I need to complete or if you require further information, please let me know. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Full Name]

[Your Phone Number]

[Your Email Address]