

Request for Closed Account Reinstatement

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Bank Name
Bank Address
City, State, Zip Code

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally request the reinstatement of my closed account, which was closed on [date of closure]. My account number is [account number].

The reason for my closure was [brief explanation, e.g., "due to personal circumstances," "an error on my part," etc.]. After careful consideration, I would like to reactivate my account to continue banking with [Bank Name].

I assure you that I will adhere to all terms and conditions and maintain my account responsibly going forward. I would greatly appreciate your assistance in this matter.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,
[Your Name]