

# Request for Debt Cancellation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name or Customer Service],

I am writing to formally request the cancellation of my outstanding debt with your company. My account number is [Account Number]. Due to [brief explanation of your financial situation, e.g., unexpected expenses, loss of income], I am currently unable to continue with the payments on this account.

Given the circumstances, I kindly ask your consideration for canceling the debt associated with my small account. I understand that there are policies regarding debt cancellation, but I hope you can understand my situation and provide assistance.

If required, I can provide further documentation regarding my financial situation. I would greatly appreciate your understanding and support during this difficult time.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]