

Request for Temporary Credit Limit Adjustment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Credit Card Issuer's Name]

[Credit Card Issuer's Address]

[City, State, Zip Code]

Dear [Credit Card Issuer's Name/Customer Service Team],

I hope this message finds you well. I am writing to request a temporary adjustment to my credit limit on my account [insert account number]. Due to unforeseen circumstances, I have recently experienced a loss of income that has impacted my financial situation.

My previous credit limit has been a valuable support in managing my expenses, and I kindly ask for a temporary increase to assist me during this challenging time. This adjustment would greatly help me maintain my financial obligations and ensure timely payments.

I would deeply appreciate your understanding and consideration of my request. If necessary, I can provide any additional information or documentation regarding my current circumstances.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]