

# Application for Hardship Program

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Customer Service Department

[Credit Card Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally request assistance regarding my credit card account ([Account Number]). Due to unforeseen circumstances [briefly explain your hardship, e.g., loss of job, medical expenses], I am experiencing financial difficulties that make it challenging for me to meet my current payment obligations.

In light of my situation, I would like to inquire about any available hardship programs that could provide me with temporary relief. I am committed to fulfilling my obligations and hope that we can come to a mutually agreeable solution.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]