

Job Application for [Position Name]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Position Name] at [Company's Name] as advertised on [Where You Found the Job Posting]. I believe that my skills and experience make me a perfect candidate for this role.

In addition to my qualifications, I would like to propose a flexible working arrangement that I believe can enhance my productivity and work-life balance as well as contribute positively to the team. Specifically, I am interested in the possibility of a compressed workweek, where I would work four 10-hour days instead of the traditional five 8-hour ones.

This arrangement would allow me to devote more focused time to my projects while still being available for essential meetings and collaborations. I am confident that this flexibility would not only benefit me personally but would also lead to enhanced efficiency and output within the team.

Thank you for considering my application and suggestion. I look forward to the opportunity to discuss how I might contribute to [Company's Name] and the potential for this flexible working model.

Sincerely,

[Your Name]