

Notice of Premature Account Termination

Date: [Insert Date]

To: [Account Holder's Name]

Account Number: [Account Number]

Dear [Account Holder's Name],

We regret to inform you that your account, number [Account Number], has been prematurely terminated as of [Termination Date]. This decision was based on [provide reason: e.g., violation of terms of service, non-compliance, etc.].

Please be aware of the following effects of this termination:

- You will no longer have access to your account and its services.
- Any remaining balance in your account will [state the policy regarding balances].
- Any ongoing subscriptions or payments will be canceled immediately.
- Data associated with your account will be permanently deleted after [insert duration].

If you have any questions or believe this decision is in error, please contact our customer service team at [insert contact information]. We appreciate your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]