

Request for Credit Report Correction

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Credit Bureau Name]
[Credit Bureau Address]
[City, State, Zip Code]

Dear [Credit Bureau Name],

I am writing to formally request a correction to my credit report. I obtained my credit report from your bureau, and I have identified inaccuracies that I would like to dispute.

The specific errors are as follows:

- [Description of error 1]
- [Description of error 2]
- [Description of error 3]

I have attached supporting documentation to verify my claims, including [list any documents such as receipts, account statements, etc.].

Please investigate these discrepancies and provide me with an update of the findings at your earliest convenience. I appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Name]