

Inquiry Regarding Credit Report Discrepancies

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Credit Reporting Agency Name
Agency Address
City, State, Zip Code

Dear Sir/Madam,

I am writing to inquire about discrepancies I found in my credit report dated [insert date of report]. The report contains inaccuracies that I believe require correction.

Specifically, I have noticed the following discrepancies:

- [Describe discrepancy 1]
- [Describe discrepancy 2]
- [Describe discrepancy 3]

I would appreciate your assistance in resolving these issues as soon as possible. Please find attached copies of my credit report and any relevant documentation supporting my claims.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]