

Letter of Appeal for Credit Report Correction

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Credit Bureau Name
Credit Bureau Address
City, State, Zip Code

Dear [Credit Bureau Name],

I am writing to formally request a correction to my credit report as I have identified inaccuracies that need to be addressed. My name is [Your Name], and my Social Security Number is [XXX-XX-XXXX].

Upon reviewing my credit report, I noticed the following errors:

- [Description of the error 1]
- [Description of the error 2]

These errors are impacting my credit score and causing difficulties with my financial transactions. I would appreciate your prompt attention to this matter.

Enclosed are copies of documents that support my claim:

- [Document 1]
- [Document 2]

I kindly request that you investigate these discrepancies and update my credit report accordingly. Please confirm the receipt of this letter and inform me of the result of your investigation.

Thank you for your attention to this urgent matter.

Sincerely,
[Your Name]