

Response to Credit Reporting Agency

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Credit Reporting Agency Name]

[Agency Address]

[City, State, Zip Code]

Subject: Dispute of Credit Report Errors

Dear [Credit Reporting Agency],

I am writing to formally dispute specific information in my credit report that I believe to be inaccurate. My credit report indicates the following errors:

- Account Name: [Account Name] - [Description of Error]
- Account Number: [Account Number] - [Description of Error]
- Inaccurate Date: [Date] - [Description of Error]

I have enclosed copies of documents supporting my position. I request that you investigate these discrepancies and correct my credit report as necessary.

Thank you for your prompt attention to this matter. I look forward to your response within 30 days.

Sincerely,

[Your Name]