

Application for Extended Promotional Credit Duration

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request an extension of the promotional credit duration on my current account with [Company Name]. My account number is [Account Number].

Due to [brief explanation of circumstances, e.g., unexpected financial challenges, a recent job loss, etc.], I am finding it difficult to meet the original promotional terms. Extending the duration of my promotional credit would significantly alleviate this pressure and allow me to manage my finances more effectively.

I have been a loyal customer since [year] and have always paid my dues on time. I believe that my commitment to maintaining a good credit history reflects my responsibility as a borrower.

I kindly request that you consider my situation and grant an extension of [specific duration requested, e.g., 3 months, 6 months]. Thank you for your time and understanding. I look forward to your positive response.

Sincerely,

[Your Name]