

# Unsecured Loan Settlement Offer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

Subject: Settlement Offer for Unsecured Loan Account #[Account Number]

I hope this letter finds you well. I am writing to discuss the possibility of settling my unsecured loan with account number [Account Number]. Due to [briefly explain your financial situation], I am currently unable to continue making the scheduled payments.

After careful consideration, I would like to propose a settlement offer of [Proposed Settlement Amount] as a one-time payment to resolve this outstanding debt. I believe that this amount is fair and can provide a resolution for both parties.

I kindly request your consideration of this offer. If accepted, I hope to settle the account promptly and ensure that my credit record is marked as settled.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]