

Overdue Loan Resolution Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Company]

[Company Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to inquire about the status of my overdue loan, account number [Insert Account Number]. I would like to discuss possible resolutions to this matter to avoid further complications.

Please provide me with the details regarding my account and any options available for repayment. I hope to address this issue promptly and amicably.

Thank you for your attention to this matter. I look forward to your reply.

Sincerely,

[Your Name]