

# Proposal to Convert Account to Fixed Rate

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to propose the conversion of my current account from a variable rate to a fixed rate. Given the current market conditions, I believe that this change would provide increased stability and predictability for my financial planning.

Currently, my account is subjected to fluctuations which can significantly impact my budgeting and long-term goals. By switching to a fixed rate, I would have a consistent interest rate over the life of the account, which would greatly assist in my financial management.

I kindly request your assistance in initiating this process. Please let me know the necessary steps and any paperwork required to move forward with this proposal.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]