

Opt-Out Request for Credit Card Pre-Approval

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Credit Card Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Credit Card Company Name],

I am writing to formally request the opt-out of any future credit card pre-approval offers sent to my name. Please remove my name from your mailing list for such offers.

My details are as follows:

- Name: [Your Name]
- Address: [Your Address]
- Date of Birth: [Your Date of Birth]

Thank you for your attention to this matter. I expect to receive confirmation of my request.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]