

Subject: Request for Goodwill Credit Extension

Dear [Recipient's Name],

I hope this message finds you well. I am writing to you in light of the current challenging circumstances that we are all facing due to [briefly describe the situation, e.g., the economic downturn, pandemic, etc.].

As a valued customer of [Company Name], I have always appreciated the quality of your products/services and the support you provide. However, due to the unforeseen challenges, I find myself in a difficult financial situation.

In light of this, I am reaching out to kindly request an extension of my goodwill credit. I believe that this extension would not only help me navigate through this tough period but also reinforce the loyal relationship I have built with your company.

Thank you for considering my request. I would be grateful for any assistance you could provide during this time, and I look forward to your positive response.

Warm regards,

[Your Name]
[Your Address]
[Your Email]
[Your Phone Number]