

Letter of Objection to Charges

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally object to the charges applied to my account on [insert date] for [insert charge description]. After reviewing my account and the services provided, I believe that these charges are incorrect and merit reconsideration.

According to my records, [insert a brief explanation of why you believe the charge is incorrect, including any relevant details or documentation]. I have attached copies of [mention any supporting documents] for your reference.

I kindly request that you investigate this matter and provide clarification regarding these charges. I appreciate your prompt attention to this issue and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Name]